Graduate/Undergraduate Course Routing Form

Course Number and Title ________________________________

1. Presented by Initiating Individual Faculty /or Faculty Group:
   Date:
   Notes:

2. Approved by Program Faculty (Graduate or Undergraduate):
   Date:
   Signature:__________________________________________

   Forwarded by Program Chair (Graduate or Undergraduate)
   Date:

3. Approved by Curricula Coordinating Committee:
   Date:
   Signature:__________________________________________

   Forwarded by Chair of the Curricula Coordinating Committee:
   Date:

4. Approved by: Faculty Leadership Board:
   Date:
   Signature:__________________________________________

   Forwarded by Chair of the Faculty Leadership Board to the Faculty Assembly:
   Date:

5. Approved by Faculty Assembly:
   Date:
   Signature:__________________________________________

   Forwarded by Chair of the Faculty Assembly to the Dean
   Date:

   Copy forwarded by the Chair of the Faculty Assembly to Associate Dean for Academic
   Programs.
   Date:

6. Forwarded by the Dean to the Graduate College/Academic Programs Council
   Date:
   Signature:__________________________________________

7. Copy of completed Routing form sent back to Chair of Faculty Assembly by Dean’s Office
   Date:
Deadlines for Approval through Graduate College/APC

March 1 – Summer Courses

April 1  – Fall Courses

October 1 – Spring Courses